

**TOWN OF NEW BOSTON
NEW BOSTON PLANNING BOARD
Minutes of 2017**

9/26/17

1
2 The meeting was called to order at 6:30 p.m. by Planning Board Chairman Peter Hogan.
3 Present were regular Board members, Mark Suennen, David Litwinovich and Ed Carroll, along
4 with Ex-Officio Joe Constance. Also present was Planning Consultant, Mark Fougere, Planning
5 Coordinator, Shannon Silver and Planning Board Assistant, Nadine Scholes.
6

7 Present in the audience for all of part of the meeting was the Fire Wards, Scott Hunter,
8 Wayne Blassberg, Richard (Dick) Moody, Cliff Plourde; Fire Inspector, Eric Dubowik and
9 Melissa Proulx from the Union Leader newspaper.
10

11 **TRISTAN BALDWIN (OWNER)**

12 **SDC TINGLEY LEGACY REV. TRUST (OWNER)**

13 **SANDFORD SURVEYING & ENGINEERING, INC. (APPLICANT)**

14 Submission of Application/Public Hearing/Minor Subdivision/Lot Line Adjustment

15 Location: Mont Vernon Road

16 Tax Map/Lot #'s 8/69 & 8/107

17 Residential-Agricultural "R-A" District
18

19 Bob Kilmer from Sandford Surveying & Engineering presented the proposed Subdivision
20 and Lot Line Adjustment. He noted that Tax Map/Lot# 8/107, Tingley Trust lot, which is part of
21 the gravel pit and consisted of approximately 45 acres and Tax Map/Lot# 8/69, owned by Tristan
22 Baldwin, consisted of 21,218 square feet. Bob Kilmer stated that Tristan Baldwin purchased the
23 home on Tax Map/Lot # 8/69, back in December 2016, and had questioned the property lines.
24 Tristan Baldwin went to the owner of abutting lot, Susan Tingley, to request acquiring the addi-
25 tional square footage of land that he thought he had purchased with the lot. The additional
26 square footage is vacant now and used to have some green houses, which had been removed.
27 Bob Kilmer explained this lot line adjustment would transfer a total area of 7,306 square feet
28 from Tax Map/Lot #8/107, owned by SDC Tingley Trust to the lot Tristan Baldwin owns, Tax
29 Map/Lot# 8/69. The total of Tax Map/Lot #8/69 would be 28,524 square feet, 0.44 acres, and
30 the remaining acreage of Tax Map/Lot# 8/107 at 44.8 acres.
31

32 Bob Kilmer went over the waivers that were submitted with the application: Section VII-
33 D; Metes and bounds around entire parcel for Tax Map/Lot# 8/107, Bob Kilmer stated this
34 would be an undue burden for the owners of the parcel at this time. If the lot should be devel-
35 oped in the future, the metes and bounds would be a requirement at that time. Bob Kilmer con-
36 tinued with requested waivers for Section VII-G; Topographic Contours, Section VII-C; wet-
37 lands, Section VII-G; Acreage breakdown in regards to wetlands and stream corridor and finally
38 Section V-U, VII-R, VII-Q; soils information on lots.
39

40 Mark Suennen confirmed with Bob Kilmer that the lot gaining the additional land is a
41 non-conforming lot and even with the lot line adjustment will still remain as a non-conforming
42 lot. Bob Kilmer agreed the lot would remain as a non-conforming lot. Mark Suennen asked Bob
43 Kilmer if he knew what the reasoning was behind this proposed lot line adjustment. Bob Kilmer
44

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1 **TRISTAN BALDWIN (OWNER)**
2 **SDC TINGLEY LEGACY REV. TRUST (OWNER) cont.**

3
4 explained when Mr. Baldwin purchased the home there had been some confusion as to the lot
5 lines and this was the property that he thought he had originally purchased.

6
7 Mark Suennen **MOVED** to accept the application as complete, Joe Constance seconded
8 and the motion **PASSED** unanimously.

9
10 Mark Suennen said he would not have any objections granting the requested waivers
11 since the lot acquiring the additional land was non-conforming and no new lots would be created
12 with the proposed plans. Mark Suennen asked Bob Kilmer what currently existed on the land
13 that would be transferred to Mr. Baldwin if approved. Bob Kilmer explained the parcel had been
14 part of the gravel pit with some green houses, which had been demolished; the land was graded
15 out and had adequate re-growth of vegetation with no slopes greater than 10%.

16
17 Mark Suennen **MOVED** to accept the waivers requested for sections VII-D, VII-G
18 (topographic contours), VII-C, VII-G (Acreage Breakdown of wetlands), V-U, VII-R and
19 VII-Q, based on the minor lot line adjustment to a non-conforming lot. Joe Constance
20 seconded and the motion **PASSED** unanimously.

21
22 Peter Hogan asked the members of the Board if a site walk was necessary and the Board
23 agreed that there was no need for a site walk.

24
25 Mark Suennen asked Bob Kilmer how soon could he complete the conditions precedent,
26 Bob Kilmer answered 60 days.

27
28 Mark Suennen **MOVED** to approve the Tristan Baldwin & SDC Tingley Legacy Rev.
29 Trust, Minor Subdivision / Lot Line Adjustment, located on Mont Vernon Road, Tax
30 Map/Lot # 8/69 & 8/107, subject to the five conditions precedent to be completed by No-
31 vember 26, 2017, Joe Constance seconded and the motion **PASSED** unanimously.

32
33
34 **Miscellaneous Business and correspondence for the meeting of September 26, 2017, includ-**
35 **ing, but not limited to:**

- 36
37 1. Approval of the August 8, 2017, meeting minutes, with or without changes. (distributed
38 by email)

39
40 David Litwinovich questioned the wording on the motion for SIB Trust approved at the
41 August 8, 2017 meeting. David Litwinovich explained he thought the Board agreed to only have
42 the restrictions on the large lot, Tax Map/Lot# 15/15, restricted to no further subdivision with the
43 restriction null and void if it was purchased by a private party. David Litwinovich noted on page
44 4 of the drafted minutes that the motion with the restriction of no further subdivision stated the

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Miscellaneous Business and correspondence, cont.

restriction would be only revocable by the Board. Planning Coordinator, Shannon Silver, stated that she would review her notes taken from the meeting, review the recording and re-distribute to the Board for approval.

2. Distribution of the September 12, 2017, meeting minutes, for approval at the October 10, 2017 meeting, with or without changes. (distributed by email)
3. Letter from Kary Jencks and Noel Sagna, dated September 22, 2017, re: request to extend Conditions Subsequent deadline of September 27, 2017 to October 19, 2017, for the Board's action.
 - 4a. Letter dated September 19, 2017, to Kary Jencks, from Ed Hunter, Building and Code Enforcement Officer, re: NRSPR compliance site visit, for the Board's Information.
 - 4b. Pictures from compliance site visit, showing the fence, proximity to road, and area available for plantings, for the Board's review and discussion.
 - 4c. Copy of NRSPR requirements, re: plantings for the Board's review and discussion.

Peter Hogan said the Plan notes stated that the chain link fence was to be covered with a mesh material and over the top area was to be covered also. Peter Hogan drove by and noted the mesh material had been installed along the outside of the fence but not over the top. Planning Coordinator, Shannon Silver noted that the Board had pictures from the compliance site visit that Building and Code Enforcement Officer, Ed Hunter, had provided for the Board to review. Ed Hunter had expressed his concerns to Shannon Silver regarding the area for planting between the chain link fence and the rock wall. He believed the area to be too small and not adequate for growth of the type of plants noted on site plan. Peter Hogan believed that was mentioned to Kary Jencks. He said she was told it would be difficult to grow plants in the area between the chain link fence if it was installed too close to the rock wall. Joe Constance agreed with Peter Hogan and said in his experience with digging up stonewalls, that most had a substantial footprint below the ground. Planning Coordinator, Shannon Silver, said Ed Hunter asked the Board for some insight as to what type of plantings would be compliant that he could recommend to Kary Jencks, as this would need to be completed for compliance, and they couldn't operate until compliance was met. The plan notes state the plantings to be rhododendrons and shrubs or similar. The plan notes state the plantings were to provide privacy and a sound barrier from the road along the 6' chain link fence. Peter Hogan stated a 3' shrub would not cover the area adequately. He believed the shrubs need to be 6' tall to be compliant.

Peter Hogan mentioned the dog silencer that was added to plan. The specifications for the silencer model were added to the plan notes and since the Building and Code Enforcement Officer did not mention any indication that the silencers were not installed as noted on the plan, we assume they are. The only items that Ed Hunter mentioned to be not in compliance had been

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1 **Miscellaneous Business and correspondence, cont.**

2
3 the required parking spaces, which was 9 spaces, and the plantings along the outside of the chain
4 link fence.

5
6 Joe Constance asked the Planning Coordinator, Shannon Silver about the ivy vines she
7 suggested earlier but the Board decided this would not adequately provide the sound barrier that
8 the shrubs or bushes would provide. After further discussion, Peter Hogan suggested the solu-
9 tion to the issue of planting along the fence. He suggested that installing plywood against the
10 chain link fence for protection from the dogs, using hay for erosion protection and loam to build-
11 up the area to plant the shrubs. This would provide the adequate area to allow the planting to
12 flourish and height to cover the fence from the road.

13
14 Planning Coordinator, Shannon Silver, mentioned the sign permit application that was
15 submitted by Kary Jencks and noted that the location for the sign had been moved from the orig-
16 inal location noted on the plan. Mark Suennen said he doesn't have any issues with moving the
17 sign location as long as it was within the regulations of the required distance of 3' from the road
18 and on the applicant's property.

19
20 Mark Suennen **MOVED** to extend the deadline for the Conditions Subsequent to June 19,
21 2018, Joe Constance seconded and the motion **PASSED** unanimously.

22
23
24 **Discussion with Fire Wards, re: Fire Fighting Water Supply.**

25
26 Scott Hunter introduced himself as the presenter for the Fire Wards. The other members
27 in attendance introduced themselves, Wayne Blassberg, Richard (Dick) Moody, Cliff Plourde
28 and Fire Inspector, Eric Dubowik.

29
30 Scott Hunter said Chief Dan MacDonald approached the Fire Wards at the last board
31 meeting with the list of questions from the Planning Board and topics for discussion. Scott
32 Hunter noted he had come to the Planning Department to gather information on the history of the
33 discussions and events up to date to prepare for the discussion with the Board tonight.

34
35 Scott Hunter started with a slide show presentation with the topics that included 'What it
36 takes and what is needed to fight a fire today', the driest areas in Town, the 5th lot trigger and
37 where that originated, finally what are the next steps to move forward with the necessary water
38 supply to fight fires in the community.

39
40 Scott Hunter said that in the early 80's the conversations started in the Town of New Bos-
41 ton, with the first regulations adopted for cisterns in 1986.

42
43 Scott Hunter went to the next slide which covered the first topic, what it takes and what is
44 needed to fight a fire today. The slide showed the difference between the two measurements

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1 Discussion with Fire Wards, cont.

2
3 used when fighting a fire, GPM's versus BTU's. BTU's is the measurement of heat being pro-
4 duced by a fire; this was the part that hasn't changed in 30 years. Scott Hunter explained what
5 had changed through the years were the materials found in homes and what burns, producing the
6 most BTU's. Storage bins have changed from cardboard to plastic bins. Plastic bins are made of
7 poly materials, and poly is known to burn at a much higher BTU rating. Scott Hunter noted the
8 other big difference is the way homes are built today, with tighter building specifications, which
9 is good for the structure of the home but adversely effect the way a fire would burn. The materi-
10 als in lightweight construction produce higher BTU's and also have an effect on the time allowed
11 to get to a fire.

12
13 Next a video produced by Underwriter Labs was shown to the Board. This showed 2
14 room displays, a legacy room and a modern room. The legacy room had furnishings from about
15 30 years ago and the modern room had furnishings found in most homes today. Scott Hunter
16 explained there was a difference in the two rooms. The fire started in the same area of both
17 rooms but the modern room showed the fire to be different almost immediately, with the fire
18 producing a black smoke versus the legacy room fire almost having trouble staying lit. Fire
19 fighting 101 teaches that the black colored smoke equals fuel.

20
21 Ed Carroll asked Scott Hunter are the materials used in the furnishing the reason fires are
22 progressing in the video so differently. Scott Hunter answered that the materials used in the past
23 were more natural, like cotton and present day the materials found to be used are mostly man-
24 made and burn much faster and at a higher rate.

25
26 Peter Hogan asked if the regulations for what is allowed for materials to build home fur-
27 nishing have become slacking. Scott Hunter stated the regulations have changed and there is a
28 drastic difference in the way materials burn. The modern room at the growth stage with the leg-
29 acy room still at the incepting (starting) stage and the color of the smoke showing a drastic dif-
30 ference between the BTU's in each of the rooms.

31
32 Ed Carroll asked what is in the room on the left (legacy room) that is preventing the fire
33 from getting to the growth stage as quickly as the modern room. Scott Hunter again stated the
34 materials used to build home furnishing to be the biggest reason the fires shown are so different.
35 The video being showed was found on youtube.com and published by Underwriter Labs (UL),
36 known to be a reliable source and Scott Hunter doesn't believe the rooms or fire to be fabricated
37 to enhance the effects in either room.

38
39 Scott Hunter stated that in the video shown, you could see a timer stopped for flashover
40 (flashover is when a room is completely engulfed with smoke with flames covering all the walls
41 and ceilings) in the modern room at 3 minutes and 40 seconds, and the legacy room flashover
42 happened much later at 29 minutes and 40 seconds.

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Discussion with Fire Wards, cont.

Ed Carroll asked if a sprinkler system would have put out the fire in the rooms or would have even an effect on the fire progressing so rapidly. Scott Hunter answered a sprinkler system would have an effect on the progress of the fire, but would probably not have put it out. Scott Hunter stated residential sprinkler systems are to provide more time to get out of the home. Scott Hunter moved to the next slide, showing fire service mission. First priority is saving lives. Second priority is saving property. Sprinkler systems are a life safety device. Commercial systems have a slightly different head that sprinkles the water right onto the floor as where a residential sprinkler system head would spray the water up and outward along the ceilings and walls to allow more time until flashover and give residents more time to get out of the home. Home systems are never to be considered the way a fire will be put out, that is when the fire department and the use of cisterns would come into play. The either/or factor should never be considered when considering either a sprinkler system or a cistern when it comes to new development. Sprinkler systems are to save lives and the cisterns are to put out a fire. Trying to meet the two objectives with either/or should never trump the priorities of fire fighting 101, lives first then property.

Joe Constance asked about the tank size of a typical sprinkler system. Scott Hunter stated the size is typically 300 gallons of water with a 10 minute operating time.

Scott Hunter explained there are Fire Code Regulations at the National level that would have no legal bearing until adopted by the State and then adopted by a Town. New Hampshire currently adopted two of these national codes, NFPA 1 – Fire Prevention Code; 2009 edition and NFPA 101 – Life Safety Code; 2015 edition. All codes updated every 3 years. It is up to the State to decide to update to newer editions or not and the 2015 edition was updated for the NFPA 101 but kept the 2009 edition of the NFPA 1.

Scott Hunter explained that Chapter 18 in the NFPA 1 regulations states that you shouldn't build where a fire could not be put out. The Town of New Boston, NH, has reliable water sources all over Town, but the basic rule is no structure can be built outside of the 2200' distance from a water supply. This distance is what has been tested and works, also we had ISO come in to inspect and verify the 2200' was sufficient with a fire being able to be sustained for up to an hour. NFPA regulations state you need 1k gallons of water per minute to put out a 1 family house fire and installing sprinklers or the minimum distances of 30 feet between homes can reduce the gallon amount per minute. These all affect the amount by a certain percentage but cannot be reduced by more than 500 gallons. 500 gallons per min for an hour is where the 30k gallon cisterns came from.

Scott Hunter continued with the 5th lot trigger and asked if anyone knew why that came about as the quantity of lots that would require a cistern for subdivisions. Peter Hogan stated the number was simply made up. Scott Hunter agreed and stated that back in the early 80's this arbitrary number of the 5th lot became the requirement but there was no substantial reasoning behind the number being 5. Peter Hogan explained, this being simple because if you owned land that

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Discussion with Fire Wards, cont.

you would subdivide for your family, one piece to each child and the average family having 4 children in that day, the 5th lot was left to be the responsible party so the first 4 lots wouldn't have to eat up the cost to put in a cistern in the 4 lot subdivision. Peter Hogan stated that the Town has no large subdivisions at this time but with prior major subdivisions the Board had pushed the sprinkler systems on developers because the fire wards assured that these would be inexpensive systems, running off the domestic water systems. No tanks or pumps required. Peter Hogan said that he was aware, no domestic sprinkle system has ever been installed in the Town and that was the planned system to be installed. Scott Hunter said there are a few domestic systems installed in Town with one being installed currently, but the hold up is at the inspection. There is no way to prove the well holding tank has enough to run the sprinkler system.

Scott Hunter said cost is always a huge factor and the cost of cisterns is around \$85,000. Peter Hogan agreed, but said the cost is not the only issue with cisterns. They never seem to have warranties. They are supposed to be guaranteed for 20-30 years but the excuse used being they didn't install the tanks which voids out the warranty. The Town has paid tens of thousands of dollars for the Town Engineer to watch the install of cisterns and they still have said that the warranty is not valid which becomes the Town's problem for the failed cistern. Peter Hogan compared the single units that have been installed; about 30 of them, called the Mitchie Modular Systems. The Town has never had any issues with them, and they are much less expensive and covered by the installer. If we could get Mitchie to install and warranty these single systems, this could be our best solution. The next step would be to update the regulations for subdivisions that every future subdivided lot is to have a suitable water supply and the Mitchie system would be the suggested route.

Cliff Plourde said that this doesn't cover the areas in the Town that would not have any new development. Ed Carroll said this is what the Board would like to fix and knowing the dry areas in Town would be the first step to take to fix this situation. The last thing we want is the fire department to arrive at a fire and have no suitable water supply available.

The next slide was the cistern map, and Wayne Blassberg said this was updated recently before the meeting but did not add anything from the previous revision. Scott Hunter said this shows the current cisterns in Town but he would like to see the document updated with a priority list for the driest areas with the most potential development or areas that had already been developed. Joe Constance said he believed the east side of New Boston would be the area that has and will have the most development. Ed Carroll stated along with the areas being developed being prioritized, the areas that do not have a water supply and do not have any development should be noted also. Mark Suennen agreed the next step would be a priority list for driest areas.

Scott Hunter suggested a work group discussion between a few representatives from the Fire Wards and the Planning Board. The group could explore the laws and funding streams that are available today for fire protection water supply. Scott Hunter stated the topic had been previously reviewed and discussed in the past but not explored in today's world. This work group

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Discussion with Fire Wards, cont.

would explore the laws today because they could have changed from the past research and there could be more avenues available for funding or even grants. Scott Hunter asked what was the deadline for the Master Plan. Peter Hogan said he didn't believe this should be included into the Master Plan, but should be updated every ten years, Mark Suennen added that deadline had passed but there had been a continued discussion to update the document. Peter Hogan mentioned that the Master Plan is non-binding and he believed any fire regulations should not be included in this document.

Peter Hogan stated he believed it would be reasonable that every new home should have some type of fire protection but certain laws do not allow the Board to require sprinklers. Peter Hogan said he would like the ordinances updated and there be a requirement for all new development to have some kind of water supply. Peter Hogan said there should be some formality to regulations in the ordinance to easily enforce the water supply requirement equally for all applications that come to the Board for all subdivisions, major or minor.

Ed Carroll said there might be situations where the area being subdivided may not require a water supply but then there are other areas that are in need of a water supply. Peter Hogan stated there is regulations that would not require water supply if there is an existing water supply within 2200 feet. What needed to be added was a regulation for when there isn't a sufficient water supply within 2200 feet.

Joe Constance asked Scott Hunter if the Fire Wards could get some examples of ordinances or models to present to the Board. Joe Constance said he personally thought this would be a great starting point and could send any finding, questions or concerns through Planning Consultant, Mark Fougere, to have the Board review or discuss. Joe Constance believed the group would not be needed if the Fire Wards would be willing to communicate through Planning Consultant, Mark Fougere. He suggested this would be a more productive approach rather than the group meeting. Joe Constance said Mark Fougere would communicate back and forth between the Board and the Fire Wards during the exploration stage. Everyone agreed that was a good suggestion and no additional groups would be needed. Ed Carroll noted if everyone were in agreement, would the Fire Wards be willing to come back in a few months to continue the discussion with the Board. Cliff Plourde asked about the deadline to get the revisions submitted for regulation changes, and Planning Coordinator, Shannon Silver answered that the regulations for site plans and subdivisions could be updated at any time.

Peter Hogan told the Fire Wards that Planning Consultant, Mark Fougere, attends the regular Planning Board meetings and will be able to communicate any findings or questions that come up during the exploring phase so they could be reviewed prior to the follow up meeting.

Scott Hunter said that he would make sure the rest of the Fire Ward members are in agreement and will advise if there are any issues.

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1 Discussion with Fire Wards, cont.

2
3 Mark Suennen asked the Fire Wards how much water can the Town trucks hold. Cliff
4 Plourde responded that the total is about 3200 gallons, the first tanker truck out is the smaller
5 one, holding 1000 gallons and the second out would be the largest tanker, holding 2200 gallons
6 of water. Joe Constance noted that about 100 gallons of water couldn't be removed from the
7 trucks holding tank. Scott Hunter agreed. Scott Hunter explained that the tankers are never con-
8 sidered to be a sufficient water source. The 1000 gallons would go quickly if using the hand
9 hose, which is 1 ¾ inch wide and pushes out 150 gallons per minute. The next size up is 2 ½
10 inch wide and pushes 250 gallons per minute. Finally, the deck hose pushes out 1000 gallons per
11 minute. That is why the tanker trucks supply is limited.

12
13 Ed Carroll asked the Fire Wards where the tanker trucks are generally stored. Scott
14 Hunter answered that most of the trucks are in the center of Town and one is located at the track-
15 ing station, which is a lease that will end eventually and therefore not always be available to use.
16 There are also contracts with the surrounding Towns to come in to help if need be.

17
18 Dick Moody mentioned that surrounding Towns can take awhile before they are able to
19 arrive, especially if that Town doesn't have a full time fire department. Dick Moody continued
20 to mention that there had been surrounding Town's called to assist at the fire on Foxberry and
21 even before any of the Town's tankers or surrounding Town's tankers showed up on scene, they
22 had been able to hook up to the nearest water cistern on Foxberry, which exceeded the 2200 feet
23 distance but the trucks do hold enough hose for around 3000 feet total. Dick Moody said they
24 had 3 - 1 ½ inch hoses and 1 - 2 ½ inch hose hooked up to the cistern, and with all 4 hoses run-
25 ning the water supply lasted about 2 hours. Dick Moody said he was amazed by how much the
26 cistern played a vital roll in this fire-fighting situation. Fire Inspector, Eric Dubowik, said that
27 the limits were pushed to get the cistern hooked up with enough hose length to reach the scene,
28 but having the cistern available definitely helped fight the fire for this situation.

29
30 David Litwinovich asked the Fire Wards about the situations that don't have a cistern
31 close enough to hook up to. Would there be a truck at the fire with another being filled at the
32 closest available cistern. Scott Hunter answered that this is the exact process; there would al-
33 ways be a few trucks involved in a loop to keep water supply at the scene.

34
35 Mark Suennen asked about the Fire Wards position on using bodies of water, rivers or
36 ponds, as a suitable water supply. Scott Hunter answered any body of water can be considered
37 unreliable when it comes to suitable fire water supply. Scott Hunter said that if it were on voting
38 ballot whether a pond or river would be acceptable as a suitable water supply for fighting fires,
39 he would vote 'No'. The equipment used to pump the water from the body of water gets ruined
40 and requires extensive maintenance, especially if pumping from a pond.

41
42 Planning Coordinator, Shannon Silver, stated that she could connect the Fire Wards and
43 Planning Consultant, Mark Fougere together and that Mark Fougere can update the Board mid-
44 November if the Fire Wards would be ready for continued discussion at the meeting on

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Discussion with Fire Wards, cont.

November 28th, 2017. David Litwinovich verified the two goals to be discussed would be the updated cistern map, with the driest areas listed by priority, and models/examples of regulations and ordinances to review with the Board.

Continued Miscellaneous...

4a. Letter dated September 19, 2017, to Kary Jencks, from Ed Hunter, Building and Code Enforcement Officer, re: NRSPR compliance site visit, for the Board's Information.

4b. Pictures from compliance site visit, showing the fence, proximity to road, and area available for plantings, for the Board's review and discussion.

4c. Copy of NRSPR requirements, re: plantings for the Board's review and discussion.

Peter Hogan noted all these items were discussed under the Miscellaneous Item 3 earlier in the meeting.

5. Copy of Report dated September 7, 2017, from Sylvia von Aulock, Executive Director, SNHPC, to Executive Committee, SNHPC, re: Membership Dues for FY 2019, for the Board's information.

Mark Suennen noted these are the fees that would be due in 2018, and updated with increased rates by population. The Board agreed that is was a sufficient resource to keep paying the fees and useful for the information they provide to Planning Consultant, Mark Fougere.

8:00 PM +/- Continued Discussion, re: Master Plan Chapters.

Mark Fougere explained to the Board they had the full updated Master Plan with the missing chapters. Mark Fougere noted that per the request of Mark Suennen, the service impacts were provided for new development. The statistics numbers were on average per new household. New enrollments at the schools were shown to have the largest impacts, then police, ambulance and fire.

Mark Fougere explained the statistics for senior housing impacts were also requested and the stats on impacts provided were per unit, per year. The highest impacts would be on ambulance, then fire and police.

David Litwinovich asked if SAU provided the statistics for the school enrollment. Mark Fougere answered that SAU had provided these numbers; with the impacts being more on the middle and high school enrollments and the elementary school was flat. Mark Fougere said that this doesn't mean other existing homes weren't producing new elementary enrollments. These

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1 **Continued Discussion, re: Master Plan Chapters, cont.**

2

3 statistics are only using the areas listed for the data used for impacts, which are the areas of new
4 development only.

5

6 David Litwinovich asked the Board about adding the cisterns as part of CIP, since the
7 first meeting was coming up the following week. It was determined that the cisterns would not
8 be something to be included in CIP because it would not fall under the necessary guidelines for
9 CIP.

10

11 Mark Suennen **MOVED** to adjourn the meeting at 8:25pm, Joe Constance seconded, and
12 the motion **PASSED** unanimously.

13

14

15

16 Respectfully submitted,

Minutes Approved: 10/25/17

17 Nadine Scholes, Planning Board Assistant